

# Endoscopy

## E-Videos

The *Endoscopy E-Video* Section is an open access supplement dedicated entirely to a video presentation of cases and endoscopic techniques. Videos should aim to inform and educate those involved in the practice of gastrointestinal endoscopy and may include new or innovative endoscopic procedures, unusual cases or endoscopic findings, novel devices and technology, or the use of standard endoscopic equipment or techniques in a new way.

Lack of novelty may lead to rejection.

## Open Access

As *Endoscopy E-Video* is an open access section, an article processing charge (APC) is due upon acceptance of an E-Video paper. Discounts and waivers according to HINARI/Research4Life criteria apply and are automatically deducted during submission.

## General Policy

### Ethics Statement

With the submission of a manuscript to *Endoscopy E-Videos* you as the author and co-authors confirm that all research involving intervention in humans or animals has received the approval of your institutional ethics committee. If the institution has no formal ethics committee, you confirm that the terms of the latest version of the Declaration of Helsinki for Medical Research involving Human Subjects have been adhered to. In case of experiments involving animals you confirm that they comply with the 'Guide for the Care and Use of Laboratory animals' published by the National Academy of Sciences.

You can find additional information on the following website: <https://www.thieme.com/en-us/who-we-serve/authors/journals>, please see "Important Forms" > "Ethics Information".

### Plagiarism Checks

All new and revised submissions are subject to screening via iThenticate (<https://www.ithenticate.com/>), a plagiarism detection tool used to assess the originality of a submitted work. If any overlap is identified, the results will be reviewed to assess whether it reflects legitimate reuse or requires further clarification. For further information, please refer to Thieme's policy on scientific misconduct (<https://www.thieme.com/en-us/journal-policies#5>).

### ORCID

The submitting author is required to provide their ORCID iD (Open Researcher and Contributor iD, <https://orcid.org/>) during submission. For all other authors listed on the manuscript, we recommend linking their existing ORCID iD to their own user account in the submission system. If an author does not yet have an ORCID iD, we recommend creating one and linking it accordingly. Linking your ORCID ensures accurate author identification, improves discoverability and recognition of your research, and supports consistent attribution across publications.

### Authorship Change

Any authorship changes must adhere to Thieme's policy on authorship criteria (<https://www.thieme.com/en-us/journal-policies#2>) and must be approved by all authors. If any authors are removed or added during revision, all authors will be notified via email and must approve or deny the change before the submission can proceed further. Any changes will be subject to a final approval by the Publisher.

### Author Contributions

CRediT (Contributor Roles Taxonomy, <https://credit.niso.org/>) should be used to describe each author's contribution to the paper. During the submission process, authors will be asked to provide their CRediT roles via a dedicated section in the submission form. The corresponding author is responsible for accurately assigning contributions to each listed author. The assigned CRediT roles will be automatically combined and published as part of the manuscript.

### Patient Identification and Informed Consent

For publication of video footage, illustrations, or photographs in which individuals can be identified, written consent of the persons involved must be submitted to the publisher. Suitable forms can be downloaded from <https://www.thieme.com/en-us/who-we-serve/authors/journals>.

Where the video or image has been altered or edited to de-identify a patient please be careful: the legal criteria for unrecognizability are strict. It should not be possible for anyone to identify the individual. Even partial views of the face or identifying characteristics such as scars or tattoos may allow identification so care should be taken to completely obscure these features.

**Caution! All personal data relating to the patient and/or examination (e.g. date, time, place, patient name, patient birth date, unique ID, examiner name or ID) must be removed from images and videos before submission. If your image or video contains technical parameters, please make sure that they consist only of complete, recognizable data that are essential for understanding the image. All images and videos displaying unexplained letters or numbers will need to be revised.**

**The metadata of the videos/images need to have been thoroughly cleaned of all General Data Protection Regulation (<https://gdpr.eu/>)-relevant and personal information. This may be done with a free metadata cleaner, such as, for instance, ExifCleaner.<sup>1</sup>**

## Videos – Content

The Endoscopy E-Video Section accepts submissions that enhance the practice of endoscopy. Videos should aim to inform and educate those involved in gastrointestinal endoscopy and may include (but not exclusively):

- Case reports or case series of interesting or unusual endoscopic diagnoses or management of conditions
- Novel or modified techniques, devices or the use of standard endoscopic tools in a new way
- Occurrence, recognition, prevention and management of endoscopic adverse events

All video submissions should include

- a **clear introduction** with a **background** explaining why the video is relevant or important, the **scientific or educational aims**, and the rationale for performing any technique or intervention depicted;
- for novel interventions a brief description of why the approach was justified and alternatives that were considered should be included;
- the video should clearly show the findings or technique using high quality video; low quality video with excessive movement or image artefact should be avoided and may lead to rejection of the manuscript;
- diagrams to assist the viewer in understanding the conceptual basis of a technique may be beneficial;
- a **summary of the findings** should be included at the end of the video, explaining the **outcomes** and the **relevance of the video** to current or future practice. Authors should aim to clearly demonstrate their findings and educate viewers;
- disclosures and **conflicts of interest** for all authors;
- **audio narration** is encouraged. If audio narration is included this must be in English. Please speak clearly and at a slow-medium rate of speech.
  - **Authorship:** E-Videos may have a maximum of seven (7) authors.

- **Title:** The length of the title should not exceed 125 characters including spaces.
- **Abstract:** E-Videos do not contain abstracts. Please enter n/a (not applicable) in the required abstract field when uploading your manuscript files.
- **Files upload:** Submissions should include
  - one (1) video
  - one (1) text document
  - optional: up to five (5) figures

## Videos – Technical Requirements and other Formalities

- Use the slide templates to prepare the video (available at link: <https://endoscopy.thieme.com/de/instructions-and-forms>). This is mandatory.
- Please fill in *all* slides in the template and insert the video on Slide 5.
- Once you have completed editing the template, save it as a video.
- The following formats are acceptable: \*.avi, \*.mov, \*.mpg, as well as H264 D, mpeg 4, DIVX-4 or AVCHD.
- The maximum file size is 350MB per video.
- The total length of the video should not exceed five (5) minutes.
- Please ensure that any procedural steps and/or findings are explained and highlighted in the video with overlay titles.
- The video legend should be no more than 30 words.
- For overlay titles please use the font Helvetica.
- Avoid any type of background music.
- Please leave a margin on the right-hand side as this space will be required for the copyright imprint.

## Text document

- The main text document should include the main manuscript text (maximum 300 words), video and figure legends and references if any.
- A maximum of five (5) references are permitted, cited numerically in Vancouver style: They should be numbered consecutively in the order in which they are first mentioned in the text. Identify references in text, tables, and legends by arabic numerals placed in brackets [ ]. In the numbered reference list at the end of the text, use the style of the following example: Yamada M, Saito Y, Sakamoto T et al. Endoscopic predictors of deep submucosal invasion in colorectal laterally spreading tumors. Endoscopy 2016; 48: 456–464

## Figures

- Please provide a maximum of five (5) images or figures.
- Please upload them separately in .tif or .jpg format with at least 300 dpi, and include a caption for each image/figure (e.g. Figure 1: The...).

<sup>1</sup> Please note that mention of this particular software does not amount to a recommendation, nor does the Thieme Group provide support or assume responsibility for malfunctions, outages, or damages resulting from its use.

## Copyright

### Important copyright information for authors

All your submitted figures, tables and videos must be original work. They must be created fully by you and/or co-authors for the purpose of this publication. We cannot accept any material that has already been published in books, magazines, or electronic products of other providers, including websites. We may also not publish any material to which a third party additionally has rights of use (e.g. your employer). Please do NOT pay any license fees (e.g. for "RightsLink"/Copyright Clearance Center) for any such material. Even the standard license agreements of "Creative Commons" cannot be recognized as proof that the material may be used.

If you are including any material that is not strictly text, you are required to provide the following information in the cover letter on submission:

- Confirmation that all figures, images, illustrations, tables, and videos (including audio narration) are original work created fully by you and/or co-authors for the purpose of this publication.
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- Confirmation that you and/or co-authors hold all rights of use for every submitted figure, table, and video (including audio narration) and no third party holds rights of use.

To summarize which material may not be used in your submission:

- Please do not use images that have already been published in books, magazines, or electronic products (including websites).

- Please do not use images to which a third party additionally has rights of use (e.g. your employer).
- Please do not use even a small part of a third-party image. Such images are not free from copyright protection even if they have been altered using a graphic editor.
- Please do not use screenshots of third-party material (e.g. third-party websites, publications, etc.).
- Please do not use any industry photography
- Please do not use logos of institutions, manufacturers, or any other branding

In order to ensure that your manuscript meets the formal requirements of the publishers, please consult Author's Guidelines for different Types of Articles available at <https://www.thieme.com/en-us/who-we-serve/authors/journals>.

## Additional Information

### ScholarOne Prefill Tool

During submission, authors will be offered the option to use the ScholarOne Prefill Tool to streamline the submission process. By including a well-structured title page (including the title, abstract, keywords, author names, affiliations, and funding details) as the first page of the non-anonymized main manuscript file, the tool is capable of automatically extracting this information to prefill the submission form, reducing manual entry and improving consistency. If you use the Prefill Tool, please review the populated fields carefully and make any necessary corrections to ensure all information is accurate.